

Imagine! Community Services 1665 Coal Creek Drive Lafayette, CO 80026 303-665-7789 www.imaginedirectservices.org

Accessing the Registration System

Imagine! Community Services is excited to launch a new registration system that will enable individuals to browse and register for all of our activities! This system is an online portal that lets individuals make activity selections in real time and serves as a reference for location addresses and links for virtual classes. The purpose of this manual is to provide step-by-step instructions for how to access, browse, select, and register for activities. As you read through and access the system, if you have any questions, concerns, or feedback please contact your participant liaison.

Accessing the System

All registration will be submitted through an online user portal located at: https://imaginedirectservices.org/summer-camp-registration/index.php

If you are unable to access electronic registration for any reason please contact your participant liaison and we can accommodate other registration options.

When you click the URL above it will open your web browser to a login page. Your specific login information will be your username. The password will be a generic one-time password and upon your first log in you will be asked to set a custom password.